



# Teacher Application

Desired Position		<input type="checkbox"/> Full time	<input type="checkbox"/> Part time
Application Date	Date Available for Employment		

Thank you for your interest in Spicewood Christian Academy. We invite you to fill out this Initial Teacher Application and return it to our school office with your résumé. If an opening occurs for which it appears you may qualify, we will request that you have your placement file forwarded to our office. We will also contact your references. If there is continued interest in your candidacy, we will arrange for a personal interview. If there is continued interest following this personal interview, we will arrange an interview with representatives from our school board and our faculty.

We realize that a major factor to any successful Christian School is its staff. We are grateful for those who are professionally qualified, who really love children, and who, by the pattern of their lives, exemplify Christ.

We look forward to receiving your application.

## **APPLICANT'S NAME AND ADDRESS**

Full Name
<input type="checkbox"/> Miss <input type="checkbox"/> Mrs. <input type="checkbox"/> Mr.

## **CURRENT ADDRESS**

Address		
City	State	ZIP code
Daytime Phone	Evening Phone	Length of time you lived at this address

## **PERMANENT ADDRESS**

Address		
City	State	ZIP code
Daytime Phone	Evening Phone	FAX number
Best time to call		

## GRADE AND SUBJECT PREFERENCES

Number grades in order of your teaching preference	Ordered preference	Grade
	_____	Kindergarten
	_____	First grade
	_____	Second grade
	_____	Third grade
	_____	Fourth grade
	_____	Fifth grade
	_____	Sixth grade
	_____	Seventh grade
	_____	Eighth grade
	_____	High School

## SPECIAL SUBJECT SKILLS

Check all subjects for which you have special training, experience, and endorsements		Special Training	Experience	Endorsement
	Art	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Science	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Math	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Computer technology	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Reading	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	English	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Creative writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	History	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Journalism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Yearbook	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Library/Media	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Missions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Music	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (Explain if selected)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## CHRISTIAN BACKGROUND

Briefly give your Christian testimony in the space provided:

**Please carefully read our Statement of Faith and indicate below your degree of support.**

- I fully support the Statement of Faith as written without mental reservations.
- I support the Statement except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

\_\_\_\_\_  
Signature

***CHURCH***

Church denomination preference		
Name of your local church	Local church affiliation	
Are you presently a member in good standing?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Years as member	

***CHRISTIAN SERVICE***

List the church activities in which you are involved and with what degree of regularity.
What other Christian service have you done since becoming a Christian?

**PROFESSIONAL QUALIFICATIONS**

Please attach **photocopies** of all your university transcripts and evidence of certification. Should you be offered a position, **official copies** of your university transcripts will be required to be submitted for inclusion in your personnel file.

**FORMAL TRAINING**

Degree/Certification	Date received	Issuing institution
Degree/Certification	Date received	Issuing institution
Degree/Certification	Date received	Issuing institution
Degree/Certification	Date received	Issuing institution
Degree/Certification	Date received	Issuing institution
Degree/Certification	Date received	Issuing institution
Your Major(s)		
Your Minor(s)		

**TEACHING CREDENTIALS**

Do you have an ACSI Teaching Certificate?  
 Yes  No

If yes, at what level?      If yes, valid for how many years?

Do you have a state teaching certificate?  
 Yes  No

If yes, from which state?      If yes, what kind?

Endorsement

List credit hours in endorsement area

Endorsement

List credit hours in endorsement area

Endorsement

List credit hours in endorsement area

Endorsement

List credit hours in endorsement area

**CHRISTIAN SCHOOL PREPARATION**

Course in Christian Philosophy of Education	Where taken	Date
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**TEACHING EXPERIENCE**

Sequentially list your teaching experience with most recent first.

Grade/Subject	Location	Dates
Grade/Subject	Location	Dates
Grade/Subject	Location	Dates
Grade/Subject	Location	Dates
Grade/Subject	Location	Dates
Grade/Subject	Location	Dates
Your reason for leaving your most recent position		
With what Christian and secular curriculums are you familiar? (E.g., ACE, ABeka, Bob Jones, Saxon Math, Open Court Reading, Spalding, etc.)		

**OTHER EXPERIENCE**

List other work or military experiences that you have had.

Type of work/experience	Location	Dates
Type of work/experience		Dates
Type of work/experience	Location	Dates
Type of work/experience	Location	Dates
List other educational advantages that you have had including opportunities to travel		

**FUTURE PLANS**

What would you like to be doing 5 years from now?
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## ***PERSONAL RÉSUMÉ***

**Please submit a copy of your current résumé with this completed application.**

I understand that Spicewood Christian Academy does not discriminate in its employment practices against any person because of sex, race, color, national or ethnic origin, gender, or handicap. I further understand that an offer of employment is conditioned on the proof of legal authority to work in the United States.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact during any phase of the hiring process may prevent me from being hired or if hired may subject me to immediate dismissal.

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Signature

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## REFERENCES

You will need to sign the Reference Release Form that is enclosed and return it with this application. Do not list family members or relatives for references.

### ***PERSONAL REFERENCES***

Give three references who are qualified to speak of your spiritual experience and Christian service. List your current pastor first.

Name	Complete Address	Phone number	Position

### ***PROFESSIONAL REFERENCES***

Give three references who are qualified to speak of your professional training and experience. List your current or most recent principal or supervisor first.

Name	Complete Address	Phone number	Position

## **AUTHORIZATION TO RELEASE REFERENCE INFORMATION**

I authorize Spicewood Christian Academy to inquire about my work and personal history and to verify all data given in my application for employment, related papers, and my oral interviews.

I authorize the release and giving of any information requested by Spicewood Christian Academy such as employment records, performance reviews, and personal references whether such information is favorable or unfavorable to me.

I release any person, organization, or company from any and all liability, claims, or damages that may directly or indirectly result from the use, disclosure, or release of any such information by any person or party, whether such information is favorable or unfavorable to me.

I further waive the right to ever personally view any references given to Spicewood Christian Academy. I further certify that I have carefully read and do understand the above statements.

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Applicant's name (Print)

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Applicant's signature

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Date



